



How to Withdraw an Offer

11/12/2020



How to Withdraw an Offer

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Where to start:

- Go to the Tallgrass EBB <https://www.tallgrassenergy.com/default.aspx>

- Scroll to the bottom and click on Tallgrass Pipeline Interactive Website



Where to start:

- Or go directly to the Interactive website: <https://pipeline.tallgrassenergylp.com/>
- Under **Customer Activities** choose **CONNECT**

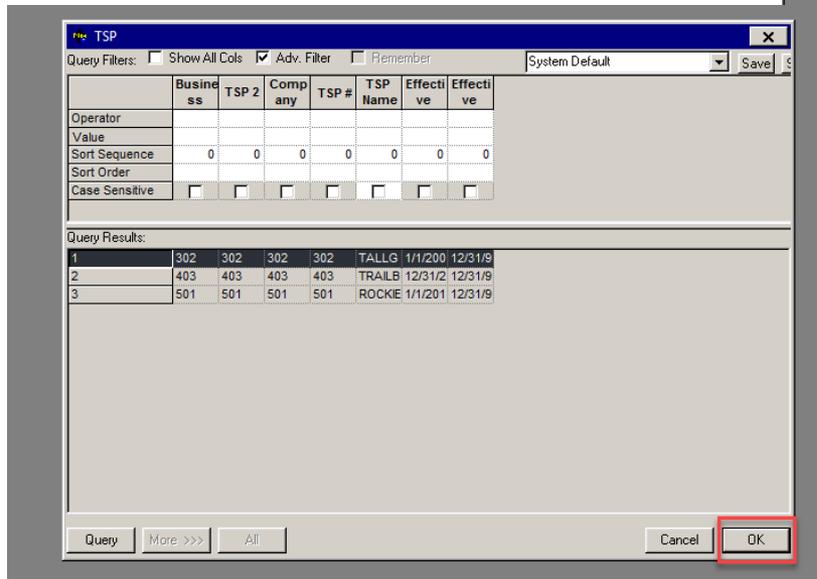
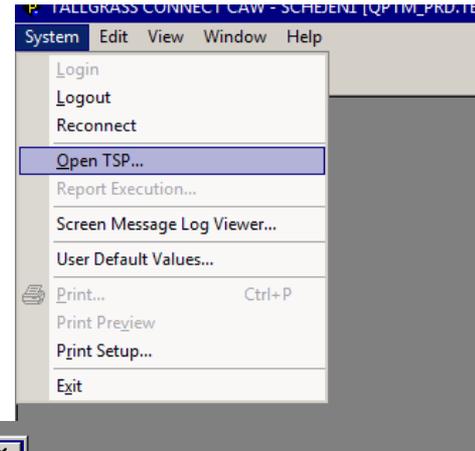
The screenshot shows the Tallgrass Energy website interface. At the top, the browser address bar displays <https://pipeline.tallgrassenergylp.com>. The Tallgrass Energy logo is in the top left, and "Emergency Contact Numbers" is in the top right. A navigation menu on the left includes "System Map", "Natural Gas Pipelines", "Customer Activities" (with "CONNECT" highlighted in a red box), "Auction", "Interstate Pipelines", "Training", "Help & Information", "Oil Pipelines", "Pony Express Pipeline", "PRG Pipelines", "Forms", and "Contacts". The main content area features a "System Map" of the central US, showing various pipelines and facilities. A legend at the bottom identifies symbols for Crude Oil, Natural Gas, Natural Gas Liquids, and Water. The legend includes: Pony Express Pipeline, Powder River Gateway, Oil Terminal, Connected Third Party Refinery, Rockies Express Pipeline, Lease of Overtrust Pipeline Capacity, Cheyenne Connector, Tallgrass Interstate Gas Transmission, TIGT Off System Transport Capacity, TIGT Gas Storage Field, Trailblazer Pipeline Company, Tallgrass Midstream Facilities, Tallgrass Midstream Gathering, TMID NGL Pipeline, and BNN Water Solutions. Contact information at the bottom right reads: 370 Van Gordon Street | Lakewood, CO 80228 | 303-763-2950. The date "22 May 2020" is visible in the bottom left of the map area.





How to find the Offer Screen

- From the Systems drop down menu pick **Open TSP** to choose which Pipeline you are releasing capacity on.

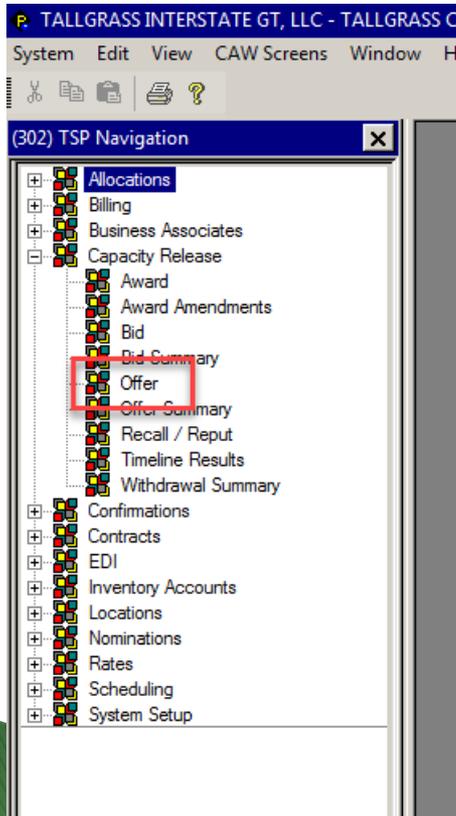
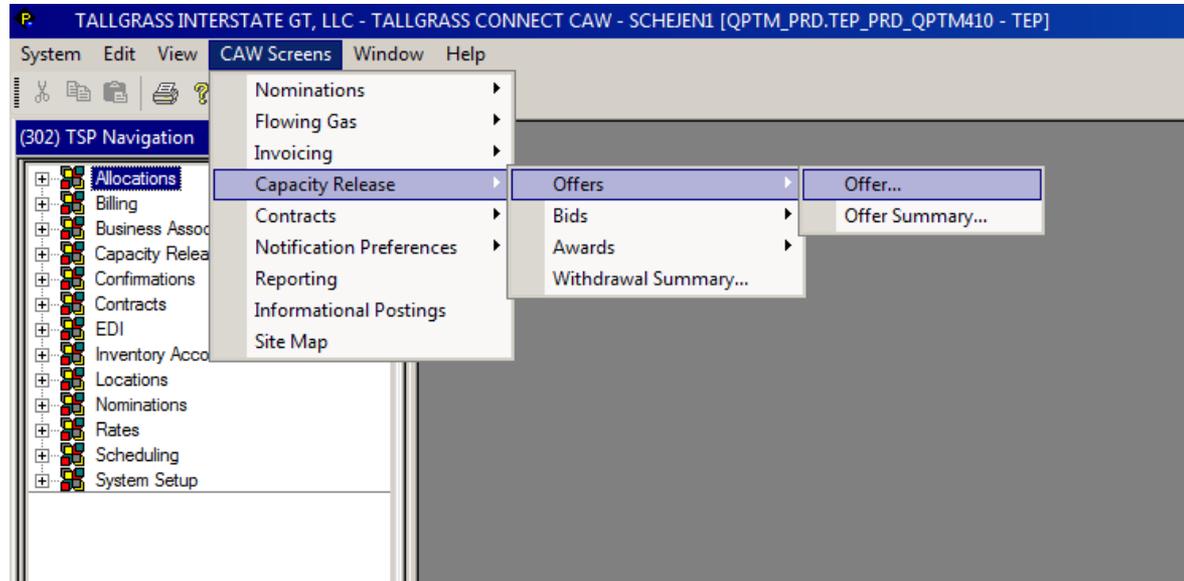


From the pop-up window highlight the appropriate pipeline and click **OK**



How to find the Offer Screen

- Go to the drop under CAW Screens > *Capacity Release* > *Offers* > *Offer*



Or from the navigation tree choose: *Capacity Release* > *Offer*



How to Withdraw the offer

- Start with retrieving the offer you wish to Withdraw
 - ❖ Note: Offers cannot be Withdrawn once bid upon or awarded
 - ❖ In the header put the Offer # in the blue box and hit **Retrieve**

Offer

Links: Retrieve Validate Update Submit Withdraw Help Cancel

TSP / TSP Prop: 828257431 302 TSP Name: TULLOCH INTERSTATE GT, LLC

Offer No: [Blue Box] [...] N>

Status: ORIGINAL Capacity Release Status: []

Rel St Date: [] Rel End Date: [] IBR Ind: [] Mkt Based Rate Ind: [] Cycle: 1 Post Date/Post Time: []

Releaser/Releaser Prop: [] Releaser Name: [] Cap Awd Date/Cap Awd Time: []

- ❖ Then go to the **Withdraw** tab

General Contact Additional Terms Pre-Arranged Bidder Detail Recall/Reput **Withdraw** Approval

W/D Co / W/D Co Prop: [] W/D Co Name: []

W/D Type Desc: []

W/D Comments: []



How to Withdraw the offer

➤ Withdraw Tab Cont'd...

- ❖ Click on the pick list [...] and fill in either the company name of the Releasing Shipper or the GID/BA Entry #, then hit **Query** and then **OK** after the Releasing shipper pulls up.

The screenshot shows a software interface with a 'Withdraw' tab selected. A dialog box titled 'Withdrawing Business Party' is open, displaying a table of company information. The 'Query' and 'OK' buttons at the bottom of the dialog are highlighted with red boxes. The table in the dialog is as follows:

	Withdrawing Company Prop	Withdrawing Company Name	Withdrawing Company
Operator			
Value			
Sort Sequence	0	0	0
Sort Order			
Case Sensitive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Query Results:			
1		NATURAL GAS PIPELINE COMPANY OF	006931794
2	10001	ENCORE ENERGY PARTNERS OPERATIN	078716125
3	10002	VILLAGE OF STUART	788341485
4	10003	GRASSLANDS ENERGY MARKETING LL	078835079
5	10004	URSA PICEANCE LLC	987987989
6	10005	FCSTONE, LLC	020354630
7	10006	DUKE ENERGY INDIANA, INC	006939540
8	10007	GREEN PLAINS ATKINSON LLC	078887136
9	10009	SPIRE MISSOURI INC.	006967798
10	10010	GREEN PLAINS TRADE GROUP, LLC	848984915



How to Withdraw the offer

➤ Withdraw Tab Cont'd...

- ❖ After updating the Releasing Shipper information, fill out the reason for withdrawing the offer, this is required.

The screenshot shows the 'Withdraw' tab of a software interface. It includes fields for 'W/D Co / W/D Co Prop', 'W/D Co Name', 'W/D Type Desc', and 'W/D Comments'. The 'W/D Comments' field is highlighted with a red box and contains the text 'Test case only - must fill this section out'.

- ❖ Then click on **Withdraw**

The screenshot shows the bottom part of the software interface. The 'Withdraw' button is highlighted with a red box. Below it, the 'TSP Name' field contains the text 'TALLGRASS INTERSTATE GT, LLC'.

- ❖ And **Yes**

The screenshot shows a confirmation dialog box titled 'Quorum PTM'. It contains the question 'Are you sure you want to withdraw?' and two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a red box.



How to Withdraw the offer

- Finally look to the header to make sure the Offer Status is now Withdrawn

status: ORIGINAL Capacity Release Status: WITHDRAWN

1 Post Date/Post Time: 11/12/2020 11:33:11 AM

Cap Awd Date/Cap Awd Time: 11/13/2020 11:00:00 AM

A screenshot of a web form with a light gray background. The form contains several dropdown menus. The 'status' dropdown is set to 'ORIGINAL'. The 'Capacity Release Status' dropdown is set to 'WITHDRAWN' and is highlighted with a red rectangular box. Below these, there is a dropdown menu with the value '1', followed by 'Post Date/Post Time:' and a date/time dropdown set to '11/12/2020 11:33:11 AM'. At the bottom, there is 'Cap Awd Date/Cap Awd Time:' and a date/time dropdown set to '11/13/2020 11:00:00 AM'.