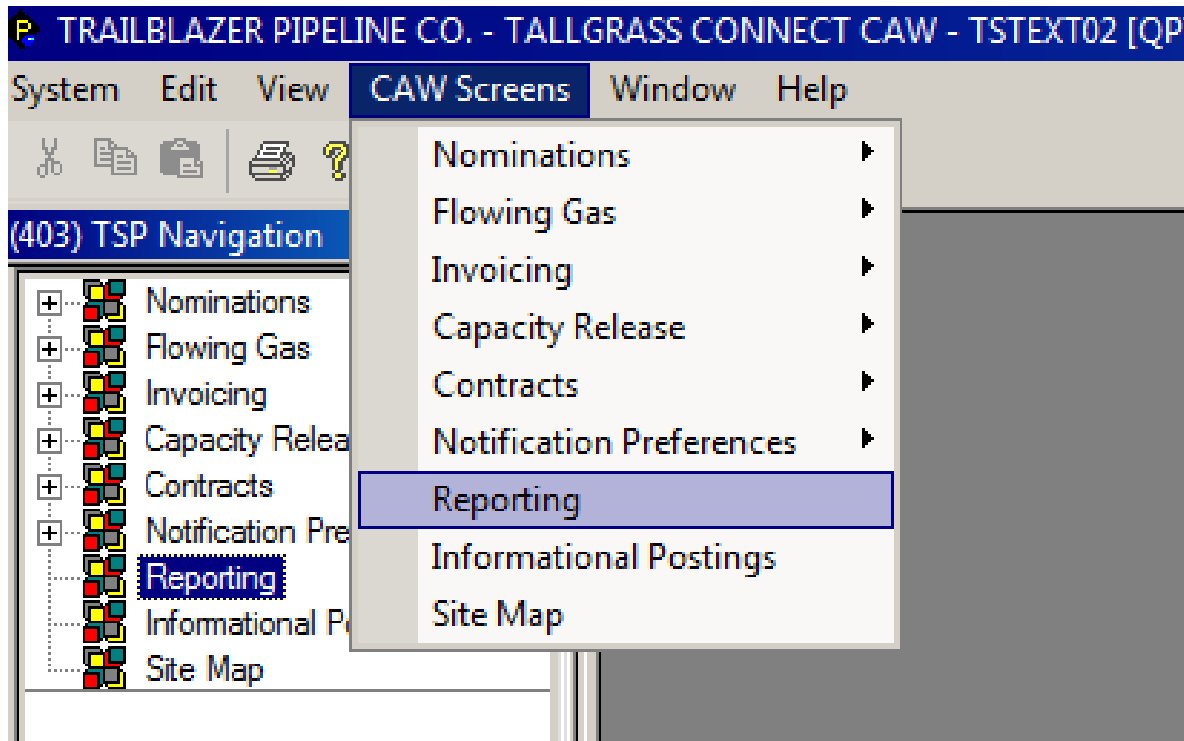




External Customer Invoice Generation



Navigation to Reporting Screen



Two Ways to Access Reports:

- 1.) Left side tree drop-down menu
- 2.) CAW Screen tab



Choosing Report Type

Links Clear Execute Help Cancel

Process Information

Report Type: CAW BILLING

Report:

12 CAW ALLOCATIONS
17 CAW BILLING
18 CAW CAPACITY ALLOCATION SCHEDULING
13 CAW CAPACITY RELEASE
14 CAW CONFIRMATIONS
10 CAW CONTRACTS
11 CAW INVENTORY
19 CAW NAESB DOWNLOADS
15 CAW NOMINATIONS
16 CAW RATES

Execution Server:

Server Group:

❖ Under the first drop-down select CAW Billing



Choosing Report Type Cont'd

Links Clear Execute Help Cancel

Process Information

Report Type: CAW BILLING

Report:

RBLRX00_EX BILLING - INVOICE DOCUMENTS - (EXTERNAL - EXPORT)
RPTBLRX_00 BILLING - INVOICE DOCUMENTS - EXTERNAL

Execution Server:

Server Group:

Under second drop-down there are two choices:

- 1.) Billing- Invoice Documents (Export) to Excel
- 2.) Billing- Invoice Documents (view as PDF)



Choosing Accounting Month

	Parameter Name	Param Input	Value (From if range input)	...	Value: (TO if range input, Selector if Multi input)	...	Ignore Param	Description
1	ACCOUNTING MON	Single Discrete Input	07/2013				<input type="checkbox"/>	Accounting month
2	INVOICE SORT OR	Single Discrete Input					<input type="checkbox"/>	DROP DOWN LIST: 1=DELIVERY ME
3	INVOICE CONTACT	Single Discrete Input					<input checked="" type="checkbox"/>	Contact ID
4	INVOICE GROUP ID	Single Discrete Input					<input checked="" type="checkbox"/>	
5	INVOICE STMT DISP	Single Discrete Input					<input type="checkbox"/>	DROP DOWN LIST - MANUAL OR CO
6	PRINT STMT OF AC	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox with numeric valu
7	PRINT INVOICE SU	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox. values: N = 0 Y
8	PRINT INVOICE REM	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox with numeric valu
9	PRINT INVOICE DET	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox with numeric valu
10	PRINT INVOICE STO	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox with numeric valu
11	PRINT INVOICE PAL	Single Discrete Input					<input type="checkbox"/>	Yes/No checkbox with numeric valu
12	PRINT INVOICE IMB	Single Discrete Input					<input checked="" type="checkbox"/>	Yes/No checkbox with numeric valu
13	PRINT INVOICE TRA	Single Discrete Input					<input checked="" type="checkbox"/>	Yes/No checkbox with numeric valu
14	PRINT INVOICE TRA	Single Discrete Input					<input checked="" type="checkbox"/>	Yes/No checkbox with numeric valu

<<< Jul 2013 >>>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

❖ At the bottom of the reporting screen, select accounting month to view desired invoice.

Invoice Generation



Links Clear **Execute** Help Cancel

Process Information

Report Type: CAW BILLING

Report: BILLING - INVOICE DOCUMENTS - EXTERNAL

- ❖ With previous parameters selected, click on the “Execute” button at the top of the reporting screen to generate the invoice



Preliminary Invoice Summary

Pipeline: 403 Trailblazer Pipeline Co.

Inv ID : TPC0520135457

Acct Per : May 2013

Invoice Date: 06/19/2013

PRELIMINARY

Payee Name : TRAILBLAZER PIPELINE CO.
Remit To Name : TRAILBLAZER PIPELINE COMPANY LLC
Remit Addr : 370 Van Gordon St.
Lakewood, CO 80228
USA

Payee Prop : 403
Remit to Pty Prop :
EFT Address :

Payee : 105830681
Remit to Pty : 013665749

Billable Pty Name :
Billable Pty Addr :

Payee's Bank Name :
ABA No : 000000000
Bank Acct No : 123456789
Bill Pty Prop : 9977

Net Due Date : July 01, 2013
EFT Due Date : march 18, 2013 - need to find this in db
Bill Pty : 888234567

Contact Name :
Acct Dir :
Doc Desc: Invoice Summary

Contact Phone :
Phone No : () -
Acct No :

Inv Gen Date : 07/09/2013

Interest will be charged on late payments

SVC REQ K/ SVC REQ LVL CHRG/ ALLOW AMT DESC	SVC CD	SVC DESCRIPTION	INVOICE QTY	CURRENT MONTH	PRIOR MONTH AMOUNT	AMOUNT DUE/ SVC REQ LVL CHRG/ ALLOW AMT
TR8000	FTS	FTS FIRM TRANSPORTATION SERVICE	0	\$13,440.68	\$0.00	\$13,440.68
Invoice Total Amount Due			0	\$13,440.68	\$0.00	\$13,440.68