



# Capacity Release - Offers



# Capacity Release

Navigate to the Dashboard in the upper left-hand corner:

The screenshot shows a dashboard for Pipeline Operator. The top navigation bar includes a menu icon, the title "Dashboard [RP]", the user name "Pipeline Operator", and search and notification icons. Below the navigation bar, the dashboard is divided into several sections:

- Operator Inventory:** Displays "OBA Accounts Over Tolerance" with a value of 0. Below this, it shows "OBA Imbalances" with "Cumulative" and "Previous Day" both at 0<sup>0th</sup>.
- Operator Measurement:** Displays "Variances" with a value of 0. Below this, it shows "all meters" and "measurement information for april 2023".
- Confirmation Cycle Summary:** A table showing the status of confirmation cycles for two dates: 04/26/2023 and 04/27/2023. The columns are TIM, EVE, ID1, ID2, and ID3.
- Confirmation Deadlines:** A table showing the deadlines for confirmation cycles for two dates: 04/26/2023 and 04/27/2023. The columns are ID1, ID2, ID3, TIM, and EVE.

	TIM	EVE	ID1	ID2	ID3
04/26/2023	⊗	⊗	⊗	⊗	⊗
04/27/2023	⊗	⊗	⊗	⊗	⊗

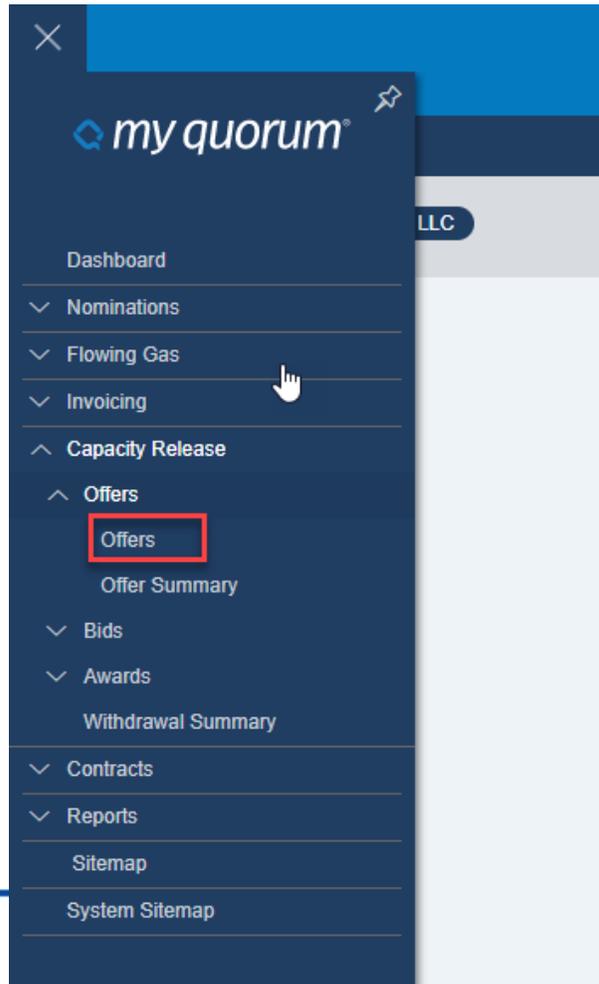
  

	ID1	ID2	ID3	TIM	EVE
04/26/2023	12:30PM CCT	05:00PM CCT	09:30PM CCT	04:30PM CCT	08:30PM CCT
04/27/2023					

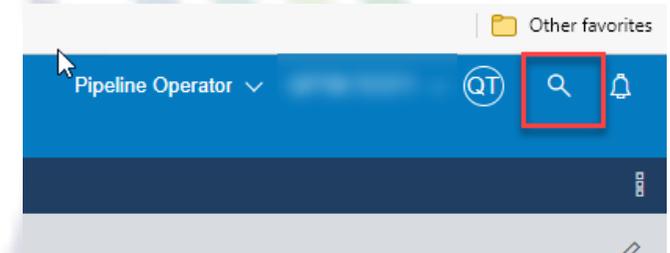
Note: all replacement shippers are required to have a Master Capacity Release (UMB) in place for each TSP.

# Capacity Release

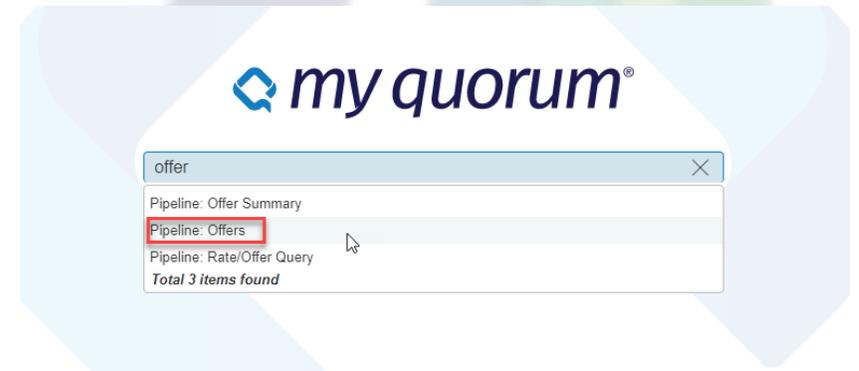
Navigate to Capacity Release - Offers



Secondary Option: Search in the upper right-hand corner:

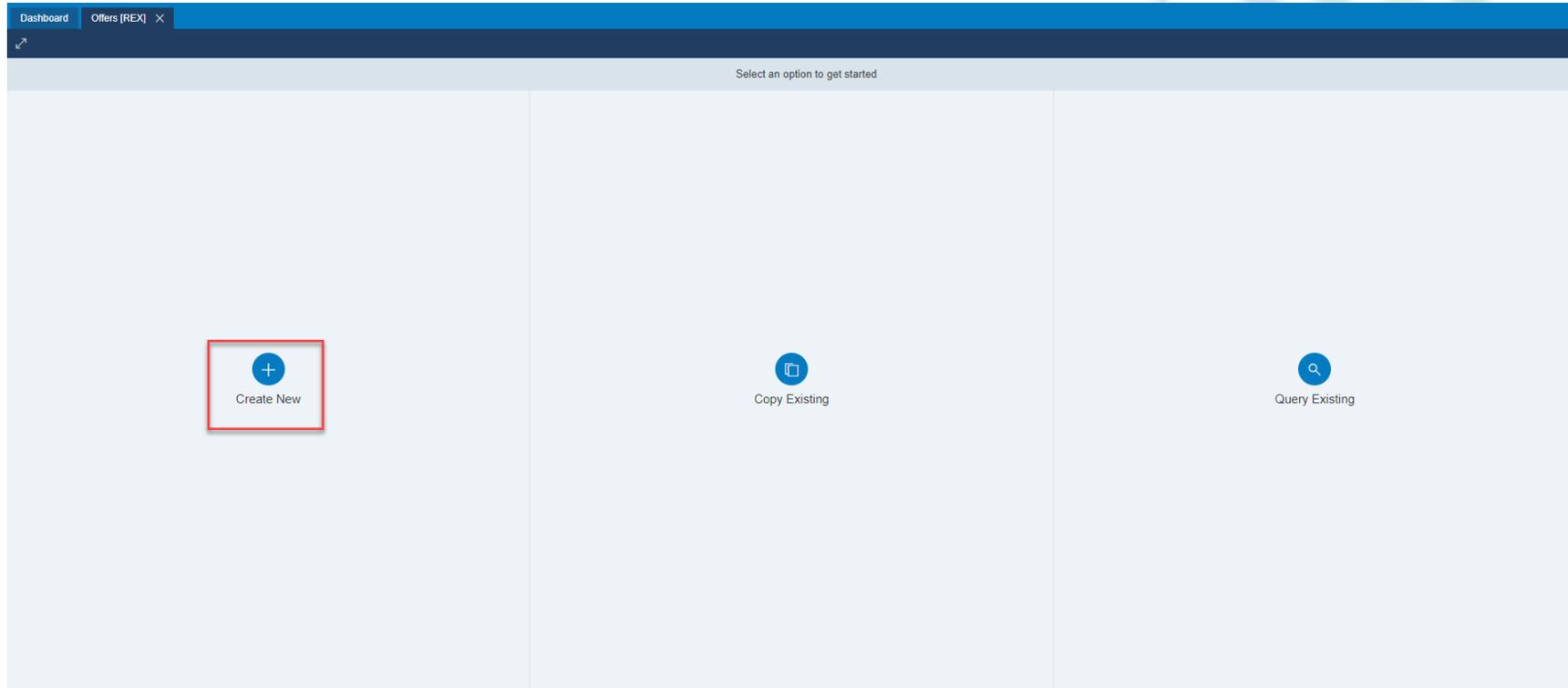


Type in Offer and select Pipeline: Offers



# Capacity Release

Click on Create New



**NOTE:**

If you have previous offers that are like your new offer, you can use copy existing and update the pertinent information as needed.

# Capacity Release – Header Info

Fill out all fields in the Header Info Tab then click on Next in the bottom right-hand corner

The screenshot shows the 'Offers [RP]' system interface. The 'Header Info' tab is active, and the form is titled 'Complete the header info below'. The form is divided into several sections:

- TSP Details:** TSP (013541571), TSP Prop (+325), TSP Name (+RUBY PIPELINE, LLC).
- Release Details:** Releaser (+Releaser), Releaser Prop (+Releaser Prop), Releaser Name (+Releaser Name).
- Rel St Date:** (+Rel St Date), Rel End Date (+Rel End Date), Rel K (+Rel K), Cycle (1 | Timely).
- Rel Type Desc:** (+Rel Type Desc).
- Bid Deal Desc:** (+Bid Deal D...).
- Recall/Reput Desc:** (+No).
- Rel Req Post Date / Time:** (+Rel Req Post Date / Time), Offer Trk ID (+Offer Trk ID).

A red box highlights the 'NEXT' button in the bottom right corner of the form.

## NOTE:

An offer will not successfully save and be searchable in the system until the details tab has been populated with a line item associated with a contract number.

# Capacity Release – Bidding Info and Recall/Reput

**Note:** If creating a biddable offer when Bid Deal Desc is selected as Yes then the next tab will be bidding info.

If selected as No, then the tab will disappear when the Next button is clicked.

The screenshot shows the 'Create New Offer' form in the 'Offers [RP]' section. The 'Header Info' tab is selected, and the 'Bidding Info' sub-tab is highlighted with a red box. The form fields include:

- TSP Details: TSP (013541571), TSP Prop (\*325), TSP Name (\*RUBY PIPELINE, LLC)
- Release Details: Releaser, Releaser Prop, Releaser Name
- Rel St Date, Rel End Date, Rel K, Cycle (1 | Timely)
- Rel Type Desc
- Bid Deal Desc (\*Bid Deal D - highlighted with a red box)
- Recall/Reput Desc (\*No)
- Rel Req Post Date / Time, Offer Trk ID

A 'NEXT' button is visible at the bottom right.

**Note:** If creating an offer where Recall/Reput Desc is selected as Yes then the following tab will be Recall/Reput.

If selected as No, then the tab will disappear when the Next button is clicked.

The screenshot shows the 'Create New Offer' form in the 'Offers [RP]' section. The 'Header Info' tab is selected, and the 'Recall/Reput' sub-tab is highlighted with a red box. The form fields include:

- TSP Details: TSP (013541571), TSP Prop (\*325), TSP Name (\*RUBY PIPELINE, LLC)
- Release Details: Releaser, Releaser Prop, Releaser Name
- Rel St Date, Rel End Date, Rel K, Cycle (1 | Timely)
- Rel Type Desc
- Bid Deal Desc (\*Bid Deal D - highlighted with a red box)
- Recall/Reput Desc (\*No - highlighted with a red box)
- Rel Req Post Date / Time, Offer Trk ID

A 'NEXT' button is visible at the bottom right.

# Capacity Release – Recall/Reput

Fill out all fields in the Recall/Reput Tab then click on Next in the bottom right-hand corner.

Recall/Reput Details

Bus Day Ind  
+YES | Recall notification must be provided exclusively on a business day

Recall Notif Timely: +YES  
Recall Notif EE: +NO  
Recall Notif Eve: +YES

Recall Notif ID1: +NO  
Recall Notif ID2: +NO  
Recall Notif ID3: +NO

Recall/Reput Terms Type  
+RELEASER REQUIRED TEXT

Recall/Reput Terms  
RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT

PREV NEXT

Note: Once on the Recall/Reput Tab the main information for the Releaser and dates for the capacity release are notated on the top of the screen.

# Capacity Release – Indicators

Fill out all fields in the Indicators Tab then click on Next in the bottom right-hand corner.

The screenshot displays the 'Offers [RP]' application interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. The main content area is titled 'Indicators and Disclosures' and contains the following fields:

- All Re-rel Desc: Yes
- Repl SR Role Ind: Asset Management Arrangement
- IBR Ind: No
- Mkt Based Rate Ind: No
- RAPP Desc: No
- Disc Desc: Yes | Releasing Shipper wants Transportation Service Provider to disclose all minimum conditions relating to the offer.
- Rel SR Less Qty Desc: No
- Min Rate Disc Desc: Disclosed | The transportation service provider should disclose the minimum rate the releaser will accept.
- Stand-ain Offer Desc: Yes
- Shorter Term Desc: No
- Min Term (Days): Min Term (Days)
- Rel SR Contng Desc: No
- Contng End Date / Time: Contng End Date / Time

At the bottom of the form, there are 'PREV' and 'NEXT' buttons. The 'NEXT' button is highlighted with a red box.

# Capacity Release – Releasing Party Contact Info

Fill out all fields in the Contact Info Tab then click on Next in the bottom right-hand corner. By checking the Rtn Addr info Same as Releaser box it'll autofill the data in the section below Releaser details.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. The main content area is divided into a sidebar and a main form. The sidebar on the left contains the following navigation items: 'Header Info', 'Recall/Reput', 'Indicators & Disclosures', 'Contact Info' (highlighted with a blue arrow), 'Prearranged Bid', 'Detail', 'Alternate Points', 'Additional Terms', and 'Summary'. The main form area is titled 'Offers [RP]' and contains the following sections:

- Releaser Details:** Includes fields for 'Rel Contact', 'Rel Phone', 'Rel Fax', and 'Rel E-mail'.
- Return Address Details:** Includes a checkbox for 'Rtn Addr Info Same as Releaser', and fields for 'Rtn Addr', 'Rtn Addr Prop', 'Rtn Addr Name', 'Rtn Addr Contact', 'Rtn Addr Phone', 'Rtn Addr Fax', and 'Rtn Addr E-mail'.

At the bottom of the form, there are two buttons: 'PREV' on the left and 'NEXT' on the right. The 'NEXT' button is highlighted with a red rectangular box.

# Capacity Release – Prearranged Bidder Info

Fill out all fields in the Prearranged Bid Tab then click on Next in the bottom right-hand corner. This section is for whomever the prearranged recipient will be. Remember to identify if the party is affiliated with the TSP or releasing party and whether the releasing shipper acts as an agent.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below this is a table with columns: 'Offer #', 'Releaser Name', 'Rel St Date', 'Rel End Date', 'Rel Type Desc', 'Rel K', and 'Biddable Deal Desc'. The main content area is titled 'Prearranged Bid Details' and contains the following fields:

- Bidder**: Text input field.
- Bidder Prop**: Text input field with a red asterisk.
- Bidder Name**: Text input field with a dropdown arrow.
- Bidder Contact**: Text input field with a dropdown arrow.
- Bidder Phone**: Text input field.
- Bidder Fax**: Text input field.
- Bidder E-Mail**: Text input field.
- Affil**: Dropdown menu with 'None' selected.
- Does Shipper Act as Agent**: Dropdown menu with '\*N | Releasing Shipper does not act as an agent' selected.
- Prearr Match Date / Prearr Match Time**: Text input field.
- Disclaimer**: A red warning icon and text: 'By accepting the bid, the replacement customer is now bound by the terms and conditions of the TSP's pro-forma.'

Navigation buttons 'PREV' and 'NEXT' are located at the bottom of the page. A 'Help' icon is also present in the bottom right corner.

# Capacity Release – Details

To initiate a line item for the details of the release, navigate to the upper left-hand corner, identified below in the red box.

The screenshot displays the 'Offers [RP]' application interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. The main content area is divided into a left sidebar with navigation options (Header Info, Recall/Reput, Indicators & Disclosures, Contact Info, Prearranged Bid, Detail, Alternate Points, Additional Terms, Summary) and a main table area. The table area is currently empty, with a red box highlighting the 'Add Multiple' icon in the upper left corner. The table headers include columns for Rel K, Rate Sch, Loc (Rec), Loc Prop (Rec), Loc Name (Rec), Loc Purp Desc (Rec), Loc (Del), Loc Prop (Del), Loc Name (Del), Loc Purp Desc (Del), and Loc/QTI Desc. The bottom of the interface shows a 'PREV' button, a 'NEXT' button, and a 'Help' icon.

# Capacity Release – Details cont.

Once the row is added, the option to select the releasing path from the contract is available by clicking the identified area in red below.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below the navigation bar, there are tabs for 'Create New Offer' and 'Offers [RP]'. The main content area shows a table with the following columns: Offer #, Releaser Name, Rel St Date, Rel End Date, Rel Type Desc, Rel K, and Biddable Deal Desc. The table contains one row with the following values: Offer # 31, Rel St Date 5/1/2023, Rel End Date 5/31/2023, Rel Type Desc Temporary point-to-point prearranged, Rel K 61009027, and Biddable Deal Desc No. Below the table, there is a 'SICR Ind' field with the value 'No'. The table has a 'Rel K' column with a red box highlighting the cell containing '61009027'. The table also has a 'Loc/QT Desc' column with the value 'Receipt point(s) to delivery point(s)'. The interface includes a sidebar with navigation options: Header Info, Recall/Reput, Indicators & Disclosures, Contact Info, Prearranged Bid, Detail, Alternate Points, Additional Terms, and Summary. The bottom of the interface has 'PREV' and 'NEXT' buttons, and a 'Help' icon.

Offer #	Releaser Name	Rel St Date	Rel End Date	Rel Type Desc	Rel K	Biddable Deal Desc
31		5/1/2023	5/31/2023	Temporary point-to-point prearranged	61009027	No

# Capacity Release – Details cont.

Once a path is selected it'll populate the row where data can now be entered.

The screenshot displays the 'Offers [RP]' web application interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below this, a summary bar shows fields for Offer # (31), Releaser Name, Rel St Date (5/1/2023), Rel End Date (5/31/2023), Rel Type Desc (Temporary point-to-point prearranged), Rel K (61009027), and Biddable Deal Desc (No). A sidebar on the left contains a menu with options: Header Info, Recall/Reput, Indicators & Disclosures, Contact Info, Prearranged Bid, Detail (selected), Alternate Points, Additional Terms, and Summary. The main content area features a table with the following columns: Rel K, Rate Sch, Loc (Rec), Loc Prop (Rec), Loc Name (Rec), Loc Purp Desc (Rec), Loc (Del), Loc Prop (Del), Loc Name (Del), Loc Purp Desc (Del), and Loc/QTI Desc. A single row is visible with the following data: Rel K: 61009027, Rate Sch: Firm Transportation S..., Loc (Rec): 941002, Loc Name (Rec): MW OVR/RUBY..., Loc Purp Desc (Rec): Receipt Location, Loc (Del): 942000, Loc Name (Del): GRTBSIN/RUB..., Loc Purp Desc (Del): Delivery Location, and Loc/QTI Desc: Receipt point(s) to delivery point(s). The interface also includes a 'PREV' button, a 'NEXT' button, and a 'Help' icon at the bottom.

Rel K	Rate Sch	Loc (Rec)	Loc Prop (Rec)	Loc Name (Rec)	Loc Purp Desc (Rec)	Loc (Del)	Loc Prop (Del)	Loc Name (Del)	Loc Purp Desc (Del)	Loc/QTI Desc
61009027	Firm Transportation S...		941002	MW OVR/RUBY...	Receipt Location		942000	GRTBSIN/RUB...	Delivery Location	Receipt point(s) to delivery point(s)

# Capacity Release – Details cont.

Scroll to the right and fill in the necessary information.

The screenshot displays the 'Offers [RP]' interface. At the top, there is a navigation bar with 'Dashboard' and 'Offers [RP]' tabs. Below this is a header section containing fields for 'Offer # 31', 'Releaser Name', 'Rel St Date 5/1/2023', 'Rel End Date 5/31/2023', 'Rel Type Desc Temporary point-to-point prearranged', 'Rel K 61009027', and 'Biddable Deal Desc No'. A left-hand sidebar lists various sections: Header Info, Recall/Reput, Indicators & Disclosures, Contact Info, Prearranged Bid, Detail (selected), Alternate Points, Additional Terms, and Summary. The main content area features a table with the following columns: Route, Segment, Capacity Available, Max Offer Qty-K, Max Offer Qty-Loc, Min Offer Qty-K, Min Offer Qty-Loc, Rate Form/Type Desc, Min Acpt Vol Pct, Min Acpt Vol Qty, Meas Basis Desc, and Rel Acpt Bid Basis Desc. A single row is visible with the following data: Route: DEFAULT, Segment: (empty), Capacity Available: (empty), Max Offer Qty-K: 5, Max Offer Qty-Loc: 5, Min Offer Qty-K: (empty), Min Offer Qty-Loc: (empty), Rate Form/Type Desc: Reservation charge only, Min Acpt Vol Pct: (empty), Min Acpt Vol Qty: (empty), Meas Basis Desc: Million BTU's, Rel Acpt Bid Basis Desc: Non-IBR-Absolute. At the bottom of the table, there is a pagination control showing '1 - 1 of 1 Items' and a 'PREV' button.

Route	Segment	Capacity Available	Max Offer Qty-K	Max Offer Qty-Loc	Min Offer Qty-K	Min Offer Qty-Loc	Rate Form/Type Desc	Min Acpt Vol Pct	Min Acpt Vol Qty	Meas Basis Desc	Rel Acpt Bid Basis Desc
1	DEFAULT		5	5			Reservation charge only			Million BTU's	Non-IBR-Absolute

# Capacity Release – Details cont.

Scroll to the right and fill in the necessary information.

Surchg ID Desc is a required NAESB field if anything other than “No Surcharge” is selected.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. The main content area shows a table with the following columns: Rate ID Desc, Min Acpt Rate, Res Rate Basis Desc, Min Acpt Pct, Max Trf Rate, Surchg Ind Desc, Surchg ID Desc, Tot Surchg, Repl SR K, Bid Qty-K, Bid Qty-Loc, Bidder Bid Basis Desc, and Rate. The 'Surchg Ind Desc' column is highlighted with a red box, showing 'No Surchg'. The 'Surchg ID Desc' column is empty. The table also shows a 'Reservation' entry with a 'Per Month' basis and a 'NON-INDEX-BASED R...' bidder bid basis. The interface includes a sidebar with navigation options like 'Header Info', 'Recall/Reput', 'Indicators & Disclosures', 'Contact Info', 'Prearranged Bid', 'Detail', 'Alternate Points', 'Additional Terms', and 'Summary'. The bottom of the interface has a 'PREV' button, a 'NEXT' button, and a 'Help' icon.

Rate ID Desc	Min Acpt Rate	Res Rate Basis Desc	Min Acpt Pct	Max Trf Rate	Surchg Ind Desc	Surchg ID Desc	Tot Surchg	Repl SR K	Bid Qty-K	Bid Qty-Loc	Bidder Bid Basis Desc	Rate
1		Reservation	Per Month		No Surchg				5	5	NON-INDEX-BASED R...	

# Capacity Release – Details cont.

And finally, at the far end the rate can be entered. Hit next in the bottom right-hand corner when complete.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below the navigation bar, there are tabs for 'Create New Offer' and 'Offer # 31'. The main content area features a table with the following columns: Max Trf Rate, Surchg Ind Desc, Surchg ID Desc, Tot Surchg, Repl SR K, Bid Qty-K, Bid Qty-Loc, Bidder Bid Basis Desc, Rate Bid, Pct Max Trf Rate Bid, Min Vol Pct, Min Vol Qty, and IBR Bid %. The 'Rate Bid' column for the first row is highlighted with a red box and contains the value '\$ 0.00000'. At the bottom right of the interface, a 'NEXT' button is also highlighted with a red box. The bottom status bar shows '100 items per page' and '1 - 1 of 1 items'.

Max Trf Rate	Surchg Ind Desc	Surchg ID Desc	Tot Surchg	Repl SR K	Bid Qty-K	Bid Qty-Loc	Bidder Bid Basis Desc	Rate Bid	Pct Max Trf Rate Bid	Min Vol Pct	Min Vol Qty	IBR Bid %
	No Surchg				5	5	NON-INDEX-BASED R...	\$ 0.00000				

# Capacity Release – Alternate Points

Hit next in the bottom right-hand corner. There are no options for alternate points in the system.

The screenshot shows a web application interface for 'Offers [RP]'. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below the navigation bar, there are tabs for 'Create New Offer' and 'Offer # 31'. The main content area is divided into a sidebar on the left and a table on the right. The sidebar contains several sections, each with a green checkmark, indicating they are active or completed: 'Header Info', 'Recall/Reput', 'Indicators & Disclosures', 'Contact Info', 'Prearranged Bid', 'Detail', 'Alternate Points' (which is highlighted with a blue arrow), 'Additional Terms', and 'Summary'. The table on the right is empty and has the following columns: 'Loc (Rec)', 'Loc Name (Rec)', 'Loc Purp Desc (Rec)', 'Loc (Del)', 'Loc Name (Del)', 'Loc Purp Desc (Del)', 'Fixed Rate', 'Effective Date From', and 'Effective Date To'. At the bottom of the table, there is a pagination control showing '100 items per page' and 'No items to display'. In the bottom right corner of the interface, there is a blue button labeled 'NEXT' which is highlighted with a red box. There is also a 'PREV' button on the bottom left and a 'Help' icon in the bottom right corner.

# Capacity Release – Additional Terms

Any terms needed for clarification of a release are entered here.

Any capacity release utilizing an AMA will require notes.

Any Discounted or Negotiated contract being released must include all secondary rights meant to be transferred to the replacement shipper. If secondary rights are not included in the Terms/Notes then they will not carry to the replacement shipper.

Click on next when all terms have been entered.

The screenshot displays the 'Offers [RP]' web application interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. Below the navigation bar, there is a table with columns for 'Offer #', 'Releaser Name', 'Rel St Date', 'Rel End Date', 'Rel Type Desc', 'Rel K', and 'Biddable Deal Desc'. The first row shows Offer # 31, Rel St Date 5/1/2023, Rel End Date 5/31/2023, Rel Type Desc 'Temporary point-to-point prearranged', Rel K '61009027', and Biddable Deal Desc 'No'. Below the table, there is a sidebar with a list of sections: 'Header Info', 'Recall/Reput', 'Indicators & Disclosures', 'Contact Info', 'Prearranged Bid', 'Detail', 'Alternate Points', 'Additional Terms' (highlighted with a blue arrow), and 'Summary'. The main content area is titled 'Additional Terms' and contains several text input fields: 'Terms/Notes' (containing 'RIGHTS FOR SECONDARY RECEIPT AND DELIVERY POINTS NOTED HERE IN HOW THE TRANSFER FROM RELEASING SHIPPER AND REPLACEMENT SHIPPER WILL BE ALLOWED'), 'Term/Notes - Storage', 'Indemn', 'Rel SR Conting Terms', 'Term/Notes - AMA' (containing 'AMA NOTES'), 'No Stand-ain Offer T&C', 'RAPP Terms', and 'RAPP Terms'. At the bottom of the page, there are 'PREV' and 'NEXT' buttons, with the 'NEXT' button highlighted in red. A 'Help' icon is also visible in the bottom right corner.

# Capacity Release – Summary

Summary, a chance to review the terms of the capacity release. Click on Save in the Upper right-hand corner.

The screenshot displays the 'Offers [RP]' summary page. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. The main content area is divided into several sections:

- Header Information:** TSP: 013541571, Rel Type Desc: Temp pt-to-pt prearr, Rel St Date: 05/01/2023, Repl SR Role Ind: Asset Management Arrangement, Post Date/Post Time: [blank]. TSP Prop: 325, Rel End Date: 05/31/2023, Auction Type: Capacity Release, Cap Awd Date/Cap Awd Time: [blank]. TSP Name: RUBY PIPELINE, LLC, Releaser Prop: 17997, Cycle: Timely, Status: [blank]. Offer No: 31, Releaser Name: [blank], Offer Trk ID: [blank], Capacity Release Status: [blank].
- Bidding Info:** Bid Per St Date/Bid Per St Time: [blank], Bid Per End Date/Bid Per End Time: [blank], Bid Eval: [blank], Bid T-brk: NA | Not Applicable, Min Vol Pct Eval: No, Bid Eval Ind Des: Not Applicable, Bid T-brk Method: [blank].
- Recall/Reput:** Bus Day Ind: YES | Recall notification must be provided exclusively on a business day, Recall Notif Timely: YES, Recall Notif EE: NO, Recall Notif Eve: YES, Recall Notif ID1: NO, Recall Notif Timely: NO, Recall Notif ID3: NO, Recall / Reput Terms Type: RELEASER REQUIRED TEXT. Recall / Reput Terms: RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT.
- Release Type:** Rel Req Post Date / Rel Req Post Time: [blank], All Re-rel Desc: Yes, Bid Deal Desc: No, Prev Rel Desc: No, Prearr Deal Desc: Yes, Perm Rel Desc: No.
- Indicators & Disclosures:** IBR Ind: No, Stand-aln Offer Desc: Yes, Mkt Based Rate Ind: No, Shorter Term Desc: No, RAPP Desc: No, Min Term (Days): [blank], Rel SR Less Qty Desc: No, Rel SR Conting Desc: No.

The 'Summary' section is highlighted in the sidebar. The 'Save' button is highlighted in a red box in the top right corner. The 'SUBMIT' button is located at the bottom right of the form.

# Capacity Release – Summary

Once saved an offer number is available. At this point it is searchable in the system.

Offers [RP] - Pipeline Operator

Dashboard Offers [RP] x

Create New Offer

- Header Info
- Recall/Reput
- Indicators & Disclosures
- Contact Info
- Prearranged Bid
- Detail
- Alternate Points
- Additional Terms
- Summary**

<b>Header Information</b>			
TSP: 013541571	TSP Prop: 325	TSP Name: RUBY PIPELINE, LLC	Offer No: 31
Rel Type Desc: Temp pt-to-pt prearr	Releaser: [REDACTED]	Releaser Prop: 17997	Releaser Name: [REDACTED]
Rel St Date: 05/01/2023	Rel End Date: 05/31/2023	Cycle: Timely	Offer Trk ID:
Repl SR Role Ind: Asset Management Arrangement	Auction Type: Capacity Release	Status:	Capacity Release Status:
Post Date/Post Time:	Cap Awd Date/Cap Awd Time:		
<b>Bidding Info</b>			
Bid Per St Date/Bid Per St Time:	Bid Per End Date/Bid Per End Time:	Min Vol Pct Eval: No	Bid Eval Ind Des: Not Applicable
Bid Eval:	Bid T-brk: NA   Not Applicable	Bid T-brk Method:	
<b>Recall/Reput</b>			
Bus Day Ind: YES   Recall notification must be provided exclusively on a business day	Recall Notif Timely: YES	Recall Notif EE: NO	Recall Notif Eve: YES
Recall / Reput Terms: RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT	Recall Notif ID1: NO	Recall Notif ID3: NO	Recall / Reput Terms Type: RELEASER REQUIRED TEXT
	Recall Notif Timely: NO		
<b>Release Type</b>			
Rel Req Post Date / Rel Req Post Time:	Bid Deal Desc: No	Prearr Deal Desc: Yes	Perm Rel Desc: No
All Re-rel Desc: Yes	Prev Rel Desc: No		
<b>Indicators &amp; Disclosures</b>			
IBR Ind: No	Mkt Based Rate Ind: No	RAPP Desc: No	Rel SR Less Qty Desc: No
Stand-ain Offer Desc: Yes	Shorter Term Desc: No	Min Term (Days):	Rel SR Contng Desc: No

PREV SUBMIT

Help

# Capacity Release – Summary

Once saved, click on Validate to verify all information in the offer is correct.

The screenshot displays the 'Offers [RP]' web application interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and 'Pipeline Operator'. A toolbar at the top right contains 'Validate', 'Save', and 'Submit' buttons, with 'Validate' highlighted by a red box. The main content area is titled 'Create New Offer' and features a sidebar with a checklist of sections: Header Info, Recall/Reput, Indicators & Disclosures, Contact Info, Prearranged Bid, Detail, Alternate Points, Additional Terms, and Summary (which is currently selected). The form is divided into several sections:

- Header Information:** TSP: 013541571, Rel Type Desc: Temp pt-to-pt prearr, Rel St Date: 05/01/2023, Repl SR Role Ind: Asset Management Arrangement, Post Date/Post Time: [blank], TSP Prop: 325, Rel End Date: 05/31/2023, Auction Type: Capacity Release, Cap Awd Date/Cap Awd Time: [blank], TSP Name: RUBY PIPELINE, LLC, Releaser Prop: 17997, Cycle: Timely, Status: [blank], Offer No: 31, Releaser Name: [redacted], Offer Trk ID: [blank], Capacity Release Status: [blank].
- Bidding Info:** Bid Per St Date/Bid Per St Time: [blank], Bid Per End Date/Bid Per End Time: [blank], Min Vol Pct Eval: No, Bid Eval Ind Des: Not Applicable, Bid Eval: [blank], Bid T-brk: NA | Not Applicable, Bid T-brk Method: [blank].
- Recall/Reput:** Bus Day Ind: YES | Recall notification must be provided exclusively on a business day, Recall Notif Timely: YES, Recall Notif EE: NO, Recall Notif Eve: YES, Recall Notif ID1: NO, Recall Notif Timely: NO, Recall Notif ID3: NO, Recall / Reput Terms Type: RELEASER REQUIRED TEXT. A note states: 'RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT'.
- Release Type:** Rel Req Post Date / Rel Req Post Time: [blank], Bid Deal Desc: No, Prearr Deal Desc: Yes, Perm Rel Desc: No, All Re-rel Desc: Yes, Prev Rel Desc: No.
- Indicators & Disclosures:** IBR Ind: No, Mkt Based Rate Ind: No, RAPP Desc: No, Rel SR Less Qty Desc: No, Stand-ain Offer Desc: Yes, Shorter Term Desc: No, Min Term (Days): [blank], Rel SR Conting Desc: No.

At the bottom of the form, there are 'PREV' and 'SUBMIT' buttons, and a 'Help' icon in the footer.

# Capacity Release – Summary

Side Note: An Offer Download can be accessed by clicking on the menu button (three stacked squares) and selecting offer download.

The screenshot displays the 'Offers [RP]' interface. The top navigation bar includes 'Dashboard', 'Offers [RP]', and user information: 'Pipeline Operator', 'QPTM TEST1', and 'QT'. A menu button (three stacked squares) is visible in the top right corner. The main content area is divided into several sections:

- Header Information:** TSP: 013541571, Rel Type Desc: Temp pt-to-pt prearr, Rel St Date: 05/01/2023, Repl SR Role Ind: Asset Management Arrangement, Post Date/Post Time: [blank].
- Bidding Info:** Bid Per St Date/Bid Per St Time: [blank], Bid Per End Date/Bid Per End Time: [blank], Bid Eval: [blank], Bid T-brk: NA | Not Applicable.
- Recall/Reput:** Bus Day Ind: YES | Recall notification must be provided exclusively on a business day, Recall Notif ID1: NO, Recall / Reput Terms: RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT.
- Release Type:** Rel Req Post Date / Rel Req Post Time: [blank], All Re-rel Desc: Yes, Bid Deal Desc: No, Prev Rel Desc: No, Prearr Deal Desc: Yes, Perm Rel Desc: No.
- Indicators & Disclosures:** IBR Ind: No, Stand-ain Offer Desc: Yes, Mkt Based Rate Ind: No, Shorter Term Desc: No, RAPP Desc: No, Min Term (Days): [blank], Rel SR Less Qty Desc: No, Rel SR Contng Desc: No.

A 'Menu' button (three stacked squares) is located in the top right corner of the main content area. A dropdown menu is open, showing 'Restart' and 'Offer Download' (highlighted with a red box). The 'Offer Download' option is the target of the side note.

# Capacity Release – Submit Offer

Click on submit in either the upper right-hand corner or bottom right-hand corner.

Dashboard Offers [RP] x Pipeline Operator

Validate Save Submit

Create New Offer

- Header Info
- Recall/Reput
- Indicators & Disclosures
- Contact Info
- Prearranged Bid
- Detail
- Alternate Points
- Additional Terms
- Summary

**Header Information**

TSP: 013541571	TSP Prop: 325	TSP Name: RUBY PIPELINE, LLC	Offer No: 31
Rel Type Desc: Temp pt-to-pt prearr	Releaser: [REDACTED]	Releaser Prop: [REDACTED]	Releaser Name: [REDACTED]
Rel St Date: 05/01/2023	Rel End Date: 05/31/2023	Cycle: Timely	Offer Trk ID: [REDACTED]
Repl SR Role Ind: Asset Management Arrangement	Auction Type: Capacity Release	Status:	Capacity Release Status:
Post Date/Post Time:	Cap Awd Date/Cap Awd Time:		

**Bidding Info**

Bid Per St Date/Bid Per St Time:	Bid Per End Date/Bid Per End Time:	Min Vol Pct Eval: No	Bid Eval Ind Des: Not Applicable
Bid Eval:	Bid T-brk: NA   Not Applicable	Bid T-brk Method:	

**Recall/Reput**

Bus Day Ind: YES   Recall notification must be provided exclusively on a business day	Recall Notif Timely: YES	Recall Notif EE: NO	Recall Notif Eve: YES
Recall Notif ID1: NO	Recall Notif ID2: NO	Recall Notif ID3: NO	Recall / Reput Terms Type: RELEASER REQUIRED TEXT
Recall / Reput Terms: RECALL/REPUT MUST BE COMPLETED 24 HOURS PRIOR TO DATE OF RECALL AND/OR REPUT			

**Release Type**

Rel Req Post Date / Rel Req Post Time:	Bid Deal Desc: No	Prearr Deal Desc: Yes	Perm Rel Desc: No
All Re-rel Desc: Yes	Prev Rel Desc: No		

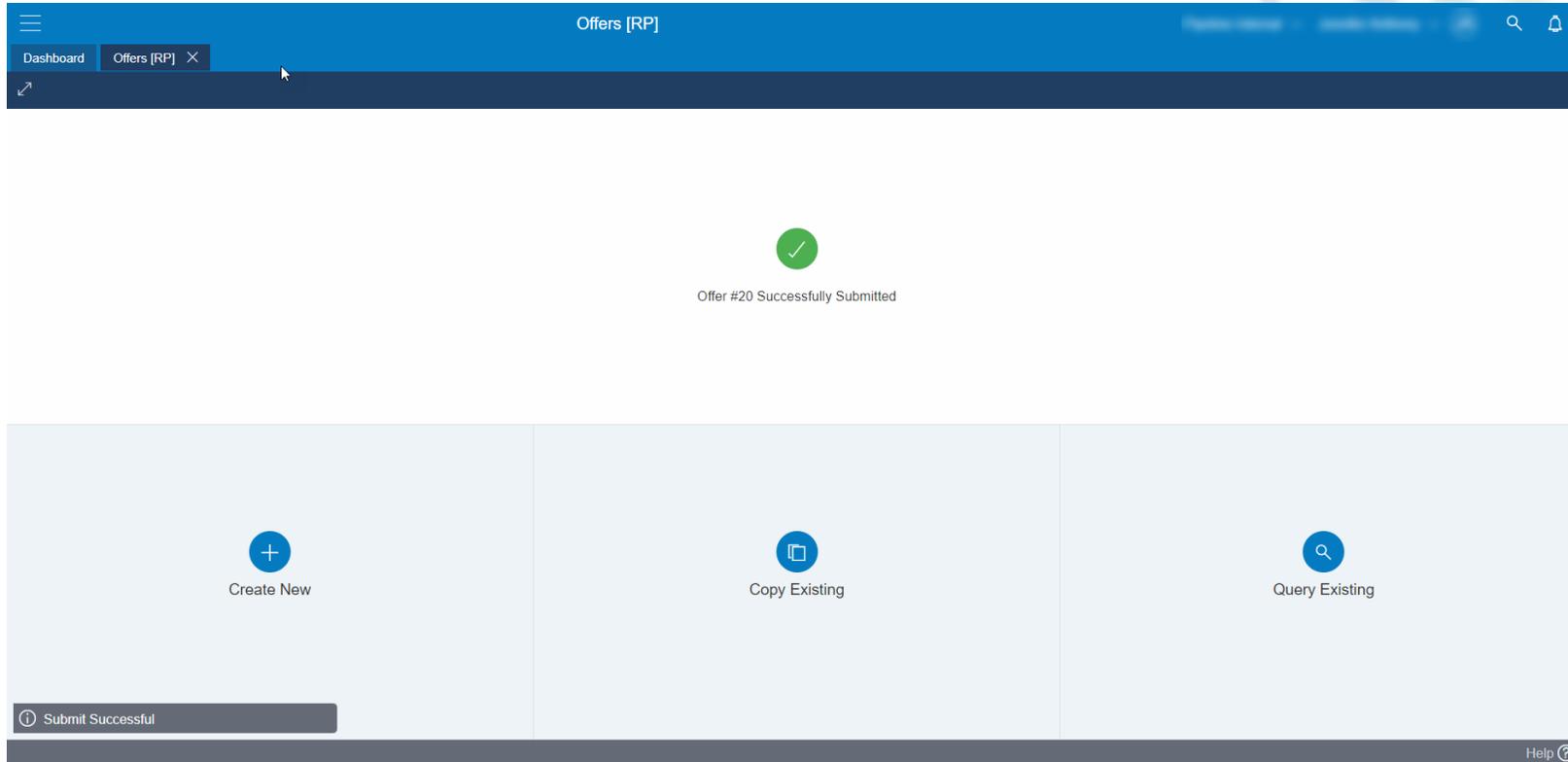
**Indicators & Disclosures**

IBR Ind: No	Mkt Based Rate Ind: No	RAPP Desc: No	Rel SR Less Qty Desc: No
Stand-alm Offer Desc: Yes	Shorter Term Desc: No	Min Term (Days):	Rel SR Contng Desc: No

PREV SUBMIT Help

# Capacity Release – Submit Offer

Offer is successfully submitted .



The screenshot displays a web application interface for 'Offers [RP]'. The top navigation bar is blue and contains a hamburger menu icon, the text 'Offers [RP]', and search and notification icons. Below the navigation bar, there are two tabs: 'Dashboard' and 'Offers [RP]'. The main content area features a large green checkmark icon with the text 'Offer #20 Successfully Submitted' centered below it. At the bottom of the main content area, there are three light blue rectangular buttons: 'Create New' with a plus icon, 'Copy Existing' with a document icon, and 'Query Existing' with a magnifying glass icon. A dark grey notification bar at the bottom left shows a checkmark icon and the text 'Submit Successful'. A 'Help' icon is located in the bottom right corner of the interface.

# Contact

If you have questions or need assistance, please reach out to the Contracts Team:

Contracts Hotline: 303-763-3399

E-mail: [TGContracts@tallgrass.com](mailto:TGContracts@tallgrass.com)

